



# SHEFFIELD CITY COUNCIL Cabinet Highways Report

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**Report of:** EXECUTIVE DIRECTOR, PLACE

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**Date:** 9 February 2012

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**Subject:** Highfield Permit Parking Scheme review 2011/2012

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**Author of Report:** Lisa Blakemore 0114 2736209

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**Summary:**

This report is to inform Members about comments received following public consultations on the extension to the Highfield Permit Parking Scheme. The report includes a response to the comments received and recommends that the scheme is extended on to the streets listed in Appendix E.

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**Reasons for Recommendations:**

The proposals in this report have been designed in response to requests from the public received during the scheme review. The Permit Parking Scheme is being extended onto roads where the majority of residents voted for it.

**Recommendations:**

- To overrule objections and approve the scheme detailed in Appendix E
  - Make the Traffic Regulation Order in accordance with the Road Traffic Regulation Act 1984
  - To inform residents of the decisions made
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**Background Papers:** NONE

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**Category of Report:** OPEN

## Statutory and Council Policy Checklist

<b>Financial Implications</b>
YES Cleared by: Tracy Blaydes
<b>Legal Implications</b>
YES Cleared by: Julian Ward
<b>Equality of Opportunity Implications</b>
YES Cleared by: Ian Oldershaw
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO:
<b>Environmental and Sustainability implications</b>
YES
<b>Economic impact</b>
YES
<b>Community safety implications</b>
YES
<b>Human resources implications</b>
YES
<b>Property implications</b>
NO
<b>Area(s) affected</b>
Central Community Assembly
<b>Relevant Cabinet Portfolio Leader</b>
Councillor Leigh Bramall
<b>Relevant Scrutiny Committee if decision called in</b>
Economic, Environment and Wellbeing
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## **OBJECTIONS TO THE PROPOSED EXTENSION OF THE HIGHFIELD PERMIT PARKING SCHEME**

### **1.0 SUMMARY**

- 1.1 This report is to inform Members about comments received following public consultations on the extension to the Highfield Permit Parking Scheme. The report includes a response to the comments received and recommends that the scheme is extended on to the streets listed in Appendix E.

### **2.0 WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE**

- 2.1 The proposals have been developed to deal with parking issues on the edge of the existing Highfield permit scheme. Officers have developed measures with a view to empowering residents, by incorporating their aspirations in the design of their streets. The report contributes to “putting the customer first” by responding to the views expressed during the comprehensive public consultation exercises undertaken when developing these proposals.
- 2.2 The report will also contribute to the “A Great Place to Live” objective of the Council’s Corporate Plan particularly the “sustainable and safe transport” priority, with proposals that aim to improve pedestrian safety and better regulation of parking.

### **3.0 OUTCOME AND SUSTAINABILITY**

- 3.1 If the recommendations detailed in this report are accepted it should promote safer parking and will encourage more use of sustainable forms of travel such as cycling and walking, which would also bring about associated health benefits.

### **4.0 REPORT**

- 4.1 This report details consultation and discussion relating to the proposed extension to the Highfield permit parking scheme. A location plan of the proposed scheme is shown in Appendix A.
- 4.2 Since the implementation of the original scheme in 2010, the Council has received requests from residents currently outside the present scheme boundary for their road to be included in an extension to the scheme.
- 4.3 Permit schemes are normally reviewed after they have been operational for between 6 months to a year. The review allows people to let the Council know where the scheme has not worked for them and to suggest modifications. It was not possible to review the Highfield scheme in the normal timescale due to financial restraints and it was only in October 2011 that finance was secured and work was started on the scheme review.
- 4.4 There have been few other issues raised by residents within the zone since the scheme was introduced. A number of minor issues have been addressed over

the last 18 months. The main issue has been displaced parking into adjacent streets. In October 2011 residents, on streets immediately outside the current permit area, were asked to vote on whether they wanted their street included in the permit parking scheme. A copy of the questionnaire is included in Appendix B. A total of 564 Questionnaires were sent out and 149 responses were received (a response rate of 26%). A plan showing the area involved and the pattern of 'yes' and 'no' votes is attached as Appendix C of this report. The results, street by street are shown in the table below:

Road name	No of residents consulted	Yes votes	No votes
Alderson Place	37	13	3
Alderson Road	53	7	4
Belgave Square	12	3	1
Bramall Lane	3	0	2
Cherry Street	8	2	0
Colver Road	19	3	8
Edmund Road	56	11	3
Highfield Place	78	4	4
Holland Place	11	2	2
Holland Road	39	5	9
Lancing Road	81	27	8
London Road	29	1	3
Queens Road	47	3	2
Rowland Road	11	1	1
Shoreham Street	78	13	3
St Wilfred's Road	2	0	1
<b>Total</b>	<b>564</b>	<b>95</b>	<b>54</b>

- 4.5 Included with the questionnaire was a plan showing what proposed waiting restrictions and parking bays would be introduced, should their street be included in the parking scheme. This also allowed residents to comment on the detail of the scheme before the formal Traffic Regulation Order was advertised. The comments received are shown in the table in Appendix D.
- 4.6 Holland Place, Holland Road, Highfield Place and Colver Road all voted against being included in the scheme and were subsequently dropped from the proposals, in line with residents wishes.
- 4.7 Although Belgrave Square was within the area that voted against being included in the scheme, the responses from this particular road were mostly in favour of the scheme. A stand alone permit scheme for Belgrave Square is now being proposed, in line with residents' wishes.
- 4.8 Based on the responses to the questionnaire, a letter and a plan showing the detailed proposals were delivered to the areas which voted to be included in the scheme. This was part of the formal Traffic Regulation Order (TRO) process and gave residents further opportunity to comment on the proposals. A separate letter was delivered to the area proposed to be excluded from the scheme which explained the reasons for our proposals. A plan showing the

proposals advertised in the Traffic Regulation Order is shown in appendix E of this report.

- 4.9 A total of 16 comments both in favour and against our proposals were received as a result of this legal consultation when compared to 149 returns from the October consultation. The objections received were mainly against the principle of being included in the parking scheme rather than the detail of the proposals. The decision to include particular streets was based on the October 2011 consultation where all residents were given the opportunity to vote on inclusion.
- 4.10 The comments received and an officer's response are detailed in Appendix F of this report.

### **Relevant implications**

- 4.11 All the measures identified in this report form the Highfield Permit Parking extension scheme which has been included in the 2011/12 Local Transport Plan (LTP) programme. The combined estimated cost of all the elements of the scheme is £20,000. The ongoing maintenance costs are estimated to be £550 per year at current values (equivalent to a 25 year commuted sum of £12000) and will be funded from the Council's revenue allocation for the new highway schemes."
- 4.12 An Equality Impact Assessment has been conducted and concludes that the proposals are of universal positive benefit to all local people regardless of age, sex, race, faith, disability, sexuality, etc. Because the proposal relates to increased road and pedestrian safety they should be of particular positive benefit to the more vulnerable members of society, including the young, the elderly and disabled people. No negative equality impacts have been identified.

## **5.0 ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 The proposals have been drawn up to reflect residents wishes expressed in the Highfield review. No alternative options were considered.

## **6.0 REASONS FOR RECOMMENDATIONS**

- 6.1 The proposals in this report have been designed in response to requests from the public received during the scheme review. The Permit Parking Scheme is being extended onto roads where the majority of residents voted for it

## **7.0 RECOMMENDATIONS**

- 7.1 Overrule the objections and approve the scheme designs as detailed in Appendix E.
- 7.2 Make the Traffic Regulation Orders associated with the scheme in accordance with the Road Traffic Regulation Act 1984.

### 7.3 Inform the residents of the decisions made



Simon Green  
Executive Director, Place

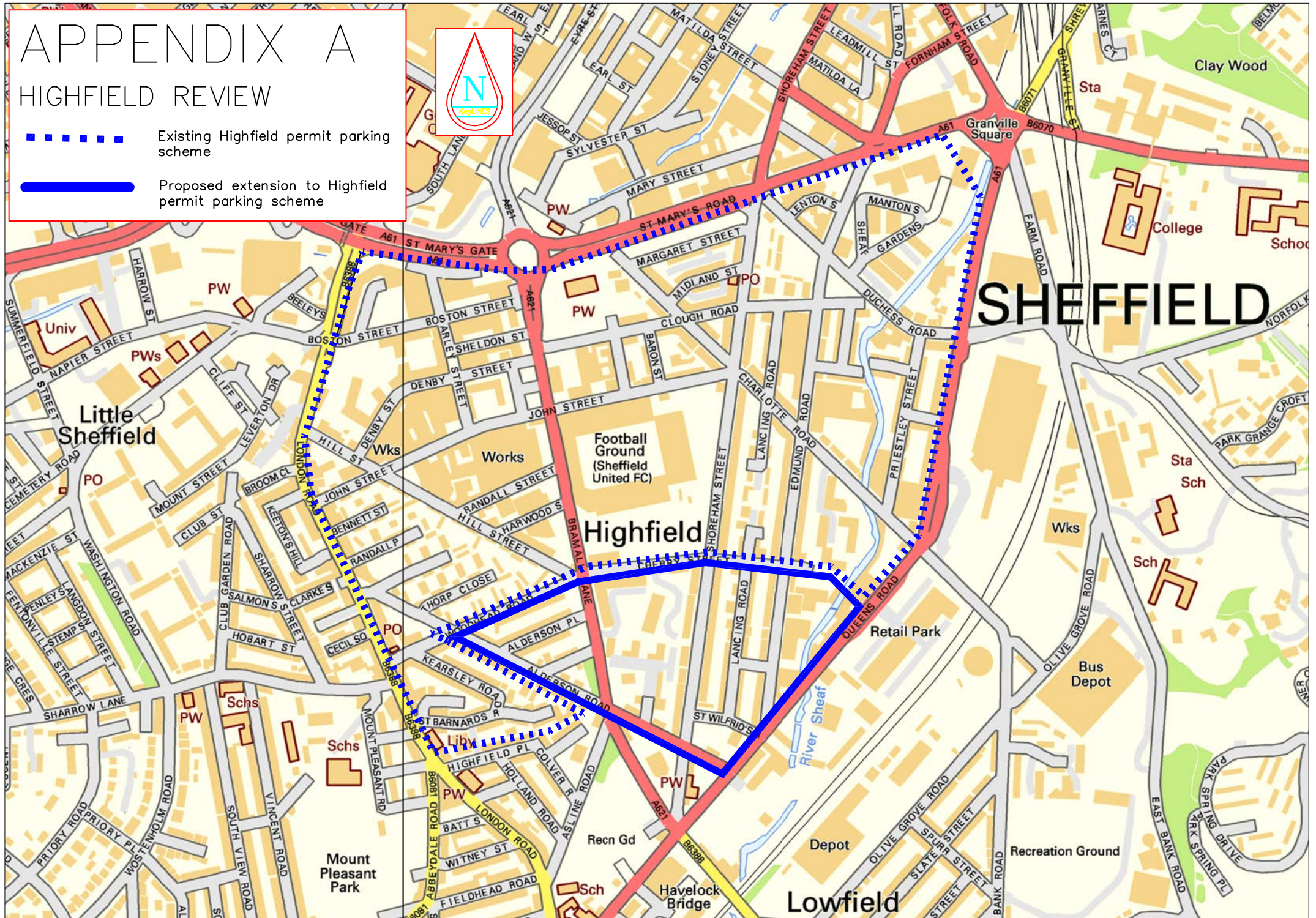
31 January 2012

# APPENDIX A

## HIGHFIELD REVIEW



-  Existing Highfield permit parking scheme
-  Proposed extension to Highfield permit parking scheme



# **APPENDIX B**

## **Important information from Sheffield City Council**

Dear Resident / Business

### **Highfield Permit Parking Scheme**

#### **What is being proposed?**

A permit parking scheme that operates Monday – Saturday (0800-1830) in the Highfield area, shown on the enclosed plan.

#### **Why are we proposing this scheme?**

The permit parking scheme in the Highfield area has now been in operation for some time. With schemes of this nature we like to carry out a review to see how the scheme is working.

You may be aware that the original consultation on the Highfield parking scheme in April 2009 proposed that your road was included in the scheme. Following a number of objections, and further consultation, the proposal for your road was dropped. However, it was recognised that there would probably be some displaced parking into the area once the scheme started.

Feedback we have received suggests that, as anticipated, there has been some displacement of parking onto the roads left out of the scheme and this is making it difficult for residents in the area to park.

As a result, we are asking you again whether you would like your street to be included in the Highfield permit parking scheme. Enclosed/Attached is a plan showing the proposed measures on your street

#### **How will the vote work?**

Each household/business within the proposed extension of the scheme will be allowed a single vote to decide whether they want to be included in the parking scheme or remain outside it.

A simple majority of the votes cast will decide the outcome. There are no minimum numbers of votes required either by street or across the whole area. Petitions will be treated as the one vote of the lead petitioner, unless a vote has already been received from that address, in which case it will not be counted.

This is your opportunity to let us know what you think about the proposals. Please spend a few minutes voting on the principle of a Monday – Saturday 0800-1830 scheme on the enclosed form and return it to us (in the pre paid envelope provided) by **17 October 2011**

Sometimes we only hear from people who feel very strongly, but we would like to hear from everyone whether you think a scheme will work or not.

A large print version of this letter is available by telephoning (0114) 273 6209



## **What else do I need to know before voting?**

Permits are generally limited to two for all households and businesses, including houses of multiple occupancy. However, there is the flexibility to allow for additional permits but only if spaces are available. The cost of the first residents parking permit at an address is currently £10 per year, the second permit costs £30 and a book of 25 daily visitor permits is £2.50. The cost of the first business permit at an address is currently £20 per year and the second £60. Additional information on permits can be found on our website. The scheme will operate Mon-Sat 8.00 – 6.30pm.

## **What happens after we have voted?**

A 'no' vote means nothing happening and the issue will not be looked at again.

A 'yes' vote will lead to a scheme being developed and advertised. You will have a further opportunity to comment at that time.

For further information about existing schemes see [www.sheffield.gov.uk/permitparking](http://www.sheffield.gov.uk/permitparking).

If you have queries about this issue, please contact Traffic Regulations, tel 0114 273 6086 or email [traffic.regs@sheffield.gov.uk](mailto:traffic.regs@sheffield.gov.uk)

Yours faithfully

Lisa Blakemore  
Technician, Traffic Regulations Group  
Transport & Highways Division



## HIGHFIELDS PERMIT PARKING SCHEME – REVIEW 2011

House Number .....

Road .....

Your vote will **not** be counted without this information. It is also important to help determine if responses differ throughout the area. It will not be used for any other purposes.

Please answer the following questions by ticking the most appropriate box.

### Q1: Are you a:

Permanent resident

Temporary resident

Business

### Q2: My street should be included in the Highfield Permit Parking Scheme

Yes

No

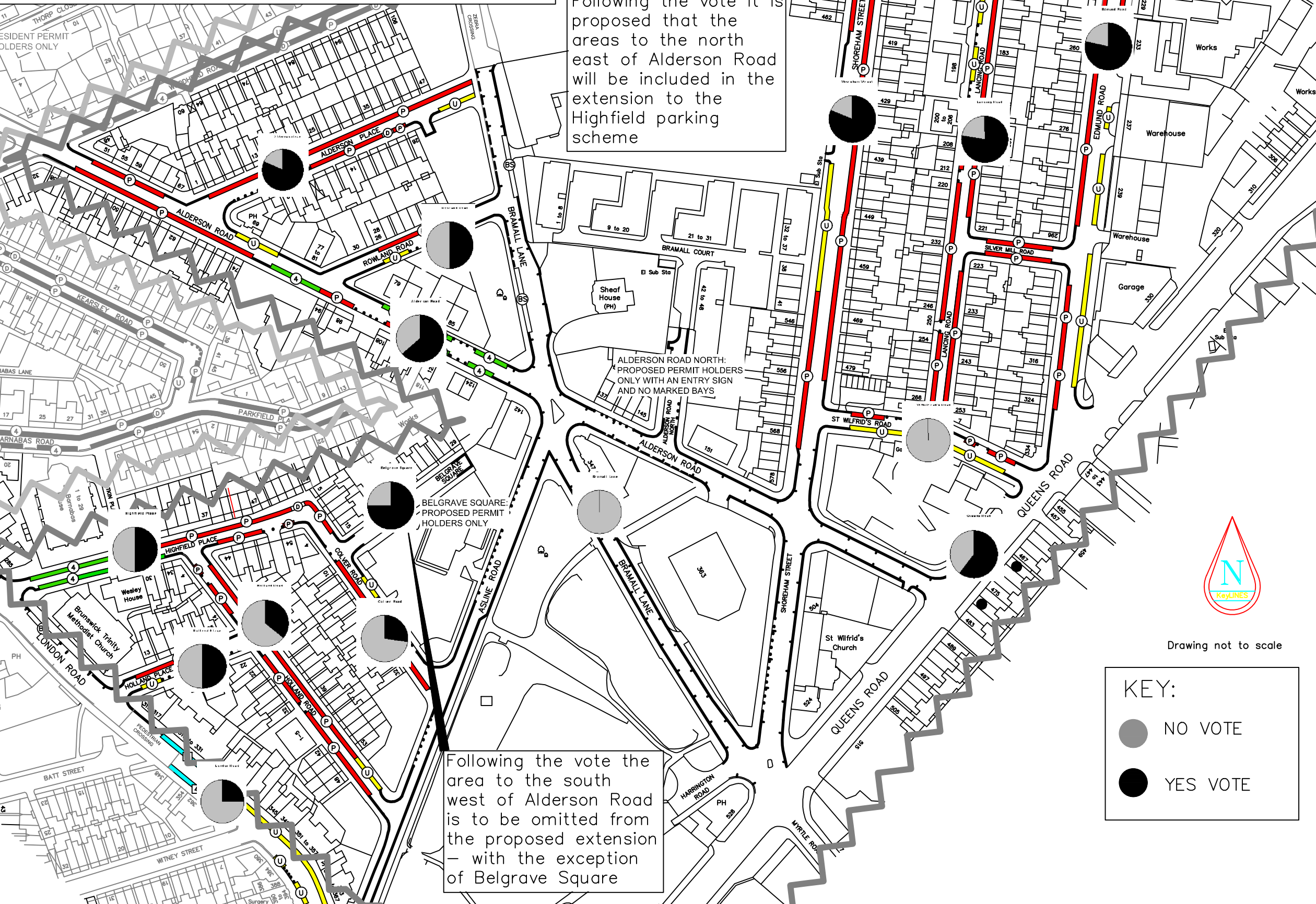
### Q3: Do you have any other comments to make?

Thank you for taking the time to complete this questionnaire.

Please use the pre-paid envelope to return it before **17 October 2011**

# APPENDIX C

## HIGHFIELD PERMIT PARKING SCHEME PROPOSED EXTENSION TO SCHEME PATTERN OF VOTES



Following the vote it is proposed that the areas to the north east of Alderson Road will be included in the extension to the Highfield parking scheme

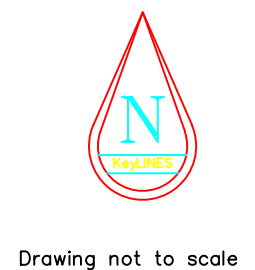
Following the vote the area to the south west of Alderson Road is to be omitted from the proposed extension – with the exception of Belgrave Square

### HIGHFIELD KEY

- Boundary of current scheme
- Boundary of propc extension to sche
- Prohibition of Waiting at any time (double yellow lines)
- Restriction of waiting Mon to Sat 8.00–6.30pm (single yellow lines)
- Prohibition of waiting at any time No loading Mon–Fri 7.30–9.30am and 4.00–6.30pm (double yellow lines)
- Restriction of waiting and loading Mon to Fri 7.30–9.30am and 4.00–6.30pm (single yellow line)
- Restriction of waiting Mon to Sat 7.30am–6.30pm Restriction of loading Mon–Fri 7.30–9.30am and 4.00–6.30pm (single yellow line)
- Disabled Badge Holders Only at all times.
- Permit holders only Mon to Sat 8am–6.30pm
- 4 hour limited waiting Monday to Saturday 8am–6.30pm
- Pay and Display parking (Except Permit Holders) Monday to Saturday 8am–6.30pm 4 hours maximum stay
- Unrestricted parking – no permits or time limit
- Bus stop clearway – no stopping except buses.

KEY:

- NO VOTE
- YES VOTE



# APPENDIX D

## HIGHFIELD REVIEW

Responses to review questionnaire sent out in October 2011

Road name	Resident/ Business	Would like to be included in the scheme?	Additional comments
Alderson Place	Resident	NO	
Alderson Place	Resident	YES	Thank you. This will improve the problem we have. We need this doing ASAP
Alderson Place	Resident	YES	
Alderson Place	Resident	YES	Not being introduced into the scheme in the first place was a mistake. So many people now use Alderson Place to park. I myself have a disabled bay but I see my neighbour struggling and people are afraid to use their cars because of not having anywhere to park when they come back
Alderson Place	Temp res	YES	It is a great idea which should be implemented
Alderson Place	Resident	YES	I am an elderly person and I have had problems parking in my road for several years so it is a great idea
Alderson Place	Resident	YES	Business vehicles use our street to park sometimes over night. When there is a match on it is impossible to park.
Alderson Place	Resident	YES	We would like these roads to be in the scheme because the parking for true residents has got out of hand, for the residents sake we hope that this will happen
Alderson Place	Resident	YES	I have little children and I am glad it should come into action asp
Alderson Place	Resident	YES	Thank you for reviewing the parking scheme in Highfield. We have certainly have had displaced parking into our street since the scheme started elsewhere so hope that the outcome of the vote will ease the problem

Alderson Place	Resident	YES	Parking on this road has become increasingly difficult and not helped by residents putting cones on the road outside their properties
Alderson Place	Resident	YES	I am desperate for the parking scheme. I live alone and often return home late finding nowhere to park and then have to walk around the area carrying my laptop and heavy books. Which is very scary at night. I also have to plan my Saturdays and Tuesday evenings due to SUFC matches. If I go out I will never get parked.
Alderson Place	Resident	NO	Alderson Place is most negatively affected by parking when SUFC are at home. Car owners regularly park their cars on pavements, double yellow lines and grass embankments without action ever being taken against them. Please arrange a parking inspector to patrol on match days. Where would I park my car if I opt out of the scheme and all of the unrestricted is taken?
Alderson Place	Resident	NO	
Alderson Place	Resident	YES	
Alderson Place	Resident	YES	
Alderson Road	Resident	NO	The parking is mostly fine around here even if some commuters do use the road
Alderson Road	Resident	YES	I need permanent parking. People park here and walk to London Road
Alderson Road	Business	YES	
Alderson Road	Temp res	NO	We feel that in this area there are only residents parking on this road
Alderson Road	Resident	YES	
Alderson Road	Business	NO	This is not a good thing to do. Not good for business, not good for the area
Alderson Road	Resident	NO	Its ok as it is, cannot afford permits plus makes it difficult when guests visit me, they cannot park outside my house because they don't have visitor permits, plus you have to buy visitor passes which are expensive
Alderson Road	Resident	YES	Parking is impossible for residents without a permit parking scheme. This is also the case after the core hours as people can park for free on this part of the street
Alderson Road	Resident	YES	I am strongly in favour of the Highfield permit parking scheme and I have been wanting it rolled out to this area for some time. I have been a resident here for nearly 5 years and have often despaired over the parking situation. The sheer amount of cars that park here mon-fri suggest that many people park here who work around town.

Alderson Road	Resident	YES	I am tired of not having access to parking on my road since the parking metres on Woodhead Road. There is an increase of parking from other drivers who don't live in the area. I have also noticed there has been several arguments between neighbours over parking issues.
Alderson Road	Business	YES	Moved from Stag works. Would like to extend the scheme to Alderson Road
Belgrave Square	Resident	YES	
Belgrave Square	Resident	YES	
Belgrave Square	Resident	YES	Was disappointed when scheme originally reduced. As expected, cars park on road all day. Match days a nightmare. Expecting additional pressures from visitors to FURD centre
Belgrave Square	Resident	NO	
Bramall Lane	Business	NO	This is not a good thing to do. Not good for business, not good for the area
Bramall Lane	Business	No	
Cherry Street	Resident	YES	
Colver Road	Resident	NO	There is no parking at all outside my own home only at the bottom of my drive and would definitely not want a parking scheme of any description as it only complicates parking even worse as there are not enough parking places for residents vehicles. Drivers already pay enough without having to pay outside their own homes.
Colver Road	Resident	NO	I feel that parking is fine and it is not crowded. Therefore there is no need for this parking scheme to be introduced down Colver Road. It is not difficult for people to park down our road.
Colver Road	Resident	NO	I have never experienced parking problems
Colver Road	Resident	NO	There is no need for the scheme at the moment. No parking problems at all, and no change in the last 3 years. The new youth centre could affect parking. I think the scheme should be reviewed after the youth centre has been completed
Colver Road	Resident	YES	
Colver Road	Resident	NO	I do not agree at all
Colver Road	Resident	YES	We have to plan our weekends around the SUFC fixture list. We have also noticed an increase in the number of people parking up and going to work and driving away at 5pm
Colver Road	Temp res	NO	Not paying for parking makes it easier to keep my car at my house and enables me to visit my family with little cost and effort
Colver Road	Resident	NO	

Colver Road	Resident	YES	Cant get streets cleaned because of non resident parking. Temporarily residents are mainly students who only live in the area for approx 8 months.
Colver Road	Resident	NO	Colver Road only has residents parking on it. None of us ever had to rush to get a parking space and definitely don't now a couple of cars have been sold etc. it would be very much appreciated to have a motorcycle bay in the corner of the bend outside 7/5.
Corner of Shoreham/ Cherry	Resident	YES	Things improved as soon as the scheme was introduced. Should be introduced to all of Shoreham Street
Edmund Road	Business	NO	The scheme does not help small/ medium businesses. We have a limited space car park area, insufficient for our employees. It appears they are to be penalised for making the effort to work.
Edmund Road	N/S	YES	House vacant at present but sure new tenant would like a permit
Edmund Road	Resident	YES	
Edmund Road	Resident	NO	
Edmund Road	Resident	YES	I am very pleased that the bottom of Edmund Road is now going to be included in the parking scheme. Please also be aware that although there are a few houses that are for students the houses could be sold and end up being private and house families. I have phoned 3 times over wanting the parking scheme.
Edmund Road	Resident	YES	Parking is now impossible during working hours and I would like it to be noted that some residents now use parking cones and as such will object to the parking scheme. This practice should be stopped.
Edmund Road	Resident	YES	Especially at Saturday football and evening football very congested and cant find place to park in front of own house. People use area as long term parking probably instead of train station and before going to work
Edmund Road	Resident	YES	Since the introduction of the scheme the displaced parking has reached saturation point and is definitely time to extend the scheme for the remaining residents
Edmund Road	Resident	YES	We really need this scheme
Edmund Road	Resident	NO	
Edmund Road	Resident	YES	Both my wife and I are blue badge holders but still find it increasingly difficulty to park our car near our house during the day. We find it more difficult as people now park their cars at our end of Edmund Road. The other end is metered and that is why cars park down our end.

Edmund Road	Resident	YES	We feel the unrestricted parking bays on Edmund Road, particularly between Silver Mill Road and Queens Road would be detrimental to the houses on this part of the road as 8 houses on the other side are already restricted from parking due to double yellow lines leaving only minimal parking for these residents. we have no objection to 2 or 4 hour stay parking
Edmund Road	Resident	YES	
Edmund Road	Resident	YES	Cant find any parking space for myself. Too many outsiders come and park on my road
Highfield Place	Resident	NO	It's a very quiet street
Highfield Place	Resident	YES	
Highfield Place	Business	YES	It will stop people parking in the street and residents will have easier access
Highfield Place	Resident	NO	
Highfield Place	Business	NO	No more displaced parking on Highfield Place than before the scheme apart from on match days
Highfield Place	Resident	YES	
Highfield Place	Resident	YES	
Highfield Place	Resident	NO	Parking space does not seem to be a problem on Highfield Place therefore I wish to vote against a proposed scheme
Holland Place	Resident	NO	
Holland Place	Business	NO	Mine is only business fronting onto Holland Place. It is proposed that my side be unrestricted and will therefore be subject to a first come first parked situation. I run 2 vehicles and come and go throughout the day with one of them. Potentially I would not be able to park where I work
Holland Place	Resident	YES	Cannot park at my house on evening and Saturday day due to people who work in city centre parking outside my house. I think the parking scheme will work
Holland Place	Resident	YES	
Holland Road	Resident	NO	Surroundings on the main road involve payment for parking accessibility therefore I find it generous to allow free parking off the main road in a quieter area
Holland Road	Resident	NO	
Holland Road	Resident	YES	Is the scheme policed. There is a major problem with people parking on match days. Some parking on the verges of Asline Road. Anything to combat this would be welcomed
Holland Road	Resident	NO	I do not want any further restrictions
Holland Road	Resident	NO	



Holland Road	Resident	NO	Permit parking is to prevent drivers parking here and going into town. The only time we have an issue with excessive parking is during football matches.
Holland Road	Resident	NO	My street is actually quiet during the day and I know most cars on the road. The only inconvenience at present is from builders parking on the road from the Lowfields school building site
Holland Road	Temp res	NO	
Holland Road	Resident	NO	
Holland Road	Resident	YES	Great idea to limit parking permits to 2 per household.....go further, 1 per home
Holland Road	Resident	YES	
Holland Road	Resident	YES	
Holland Road	Resident	YES	
Holland Road	Resident	NO	
Lancing Road	Resident	NO	
Lancing Road	Resident	NO	You should not charge residents for this scheme. We suffer enough on SUFC match days and commuters using our road as a free car park. Make the streets residents only, free of charge and people may support the scheme.
Lancing Road	Temp res	NO	
Lancing Road	Resident	YES	Yes please!! At times we almost become a park and ride area
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	Attached letter summary. Have very strong feelings about the scheme. Huge inconvenience on match days, was happy when the scheme was originally proposed but upset when this area was excluded. My situation was made much worse during the week. I am quite angry that my street was excluded. If the number of votes cast is low, it could be because of the students in the area. Long term residents such as myself really want the scheme
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	Parking here has become a major problem now. Lancing Road should be permit holders only on both sides as it is on the rest of Lancing Road. A car is longer than our houses are wide and therefore we will require both sides of the road to be for the use of residents
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	

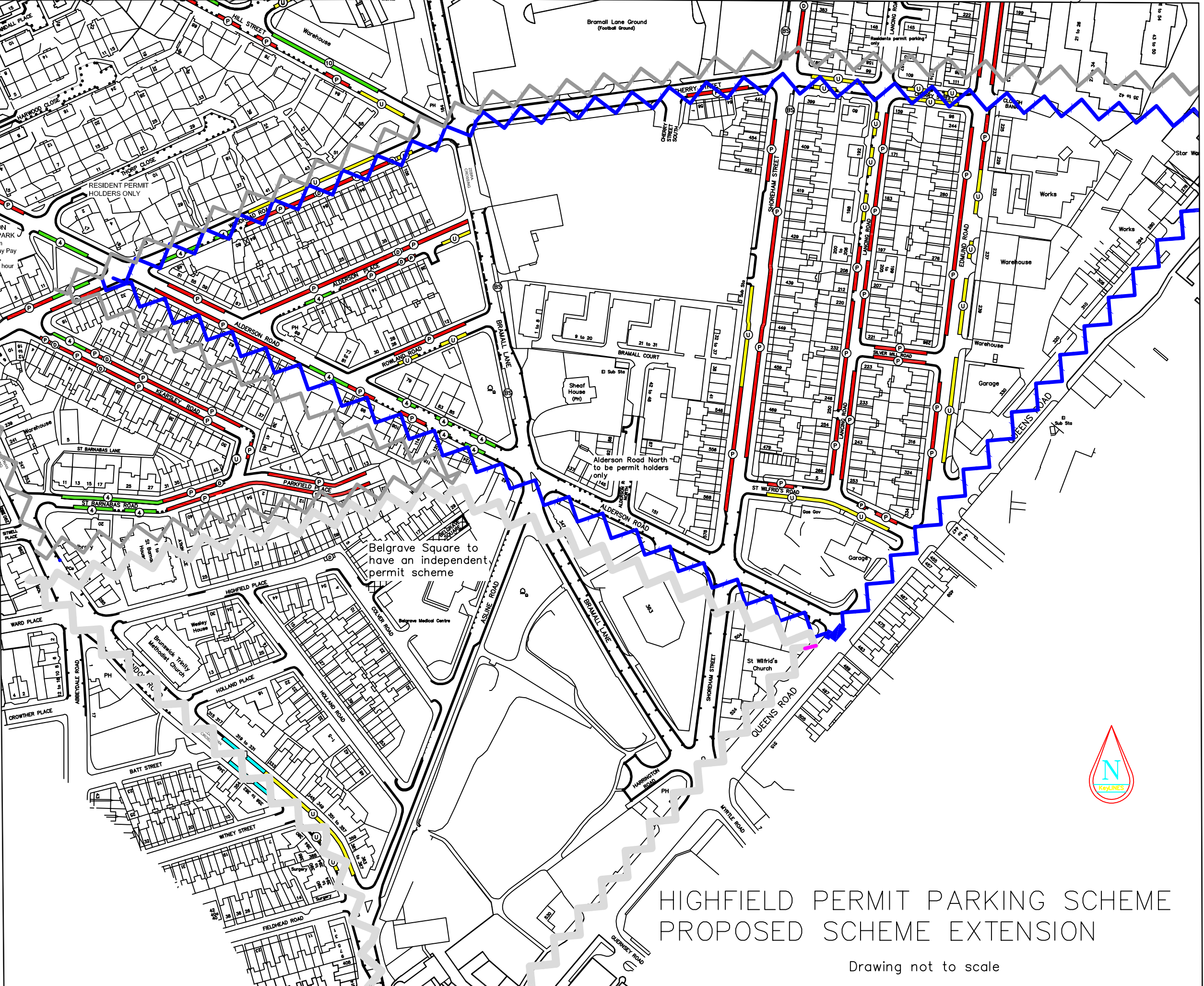
Lancing Road	Resident	NO	Its just another expense that we cant afford. It would be of no benefit to us. The only time I have trouble parking is if there is a football match on a Tuesday evening and as the scheme finishes at 6.30pm, I will still have this problem.
Lancing Road	Resident	NO	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	I fully agree with the permit parking scheme being extended further down Lancing Road and the surrounding area. We have found it difficult to park ever since the scheme was introduced. We also on match day have been issued parking tickets when we have to park on double yellow lines.
Lancing Road	Resident	YES	We feel this must go ahead. Since we were not included we have been living in the middle of a car park. Cars start parking from 7.30am for drivers to go to work, some do not return until 7.30pm. Some cars are still there 2 days later. Then of course there are match days.
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	Something needs to be done on match days as we are unable to go out on Saturdays as we would not be able to park our car when we return
Lancing Road	Resident	YES	I believe it would be a good idea to put yellow lines on my drive with an extra 2 of 3 feet so we can exit our drive. It can be very difficult to manoeuvre especially when cars are parked across the road.
Lancing Road	Resident	YES	This would be brilliant. Thanks
Lancing Road	Resident	YES	
Lancing Road	Resident	YES	Since the introduction of the parking scheme the parking situation in the area has been terrible in general and especially on match days. The extension to the scheme should be approved and implemented as soon as is practical
Lancing Road	Resident	YES	We strongly feel that the permit is needed because the area where it is already permitted they come and park on our road and we do not find any parking space to park our car. There was a time when our road used to be busy and parked on during match days but now every day is like a match day. Cannot find any space to park on my own road
Lancing Road	Resident	YES	We do not want a single yellow line outside our drive

Lancing Road	Resident	YES	I feel that this would be of no benefit to me during the week as the times of 8 to 6.30 are not long enough. I work between 8 and 6. The main problem is caused by cars parking on the road on match days. When I finish at 6 I am unable to park near my house. I feel that the hours need to be extended to 8pm to resolve this issue. Maybe this could be done when there is an event on at the ground
Lancing Road	Resident	YES	Our road is used as a car park from 7am to 6.30pm when people constantly bang their car doors with no respect for local residents. On Saturday or Sunday when there is a football match on it becomes a free car park again. Local residents cant park and visitors have to come hours before the match or when there isn't a match.
Lancing Road	Resident	YES	
Lancing Road	Resident	NO	The parking on this road is no a problem through the week and even on match days. Bringing in permits would only make parking worse on match days. There is not need for a scheme on our street
Lancing Road	Resident	NO	
Lancing Road	Resident	NO	Given financial hardship, its morally wrong to ask people to pay to park on own street
Lancing Road	Resident	YES	
London Road	Resident	NO	Shops at the front need people to get to them. I have a residents car park at the back but its always full with workmen from the Lowfields school have a carer once a week to take me shopping.
London Road	Resident and Business	YES	Business with living accommodation. Cannot find places for parking
London Road	Business	NO	
London Road	Business	NO	We would prefer not to have to buy permits for our delivery drivers or have customers put off from collecting food/ eating in. It would also be frustrating to have to buy permits when the business only opens at 5pm, so the permits would only be valid for an hour
Queens Road	Business	NO	Our business is a charity and many of our volunteers who give their time freely already have difficulty parking around the area. If Queens Road was to be included in the scheme this will mean the volunteers would not be able to get to us.
Queens Road	Resident	YES	I have to park on St Wilfreds Road, its always full of cars parked by people who don't live there who park up to go to town or work. I propose that both sides of the road are permit only








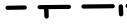
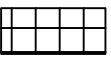




Queens Road	Charity	YES	Sheffield Samaritans this is our branch office used by our volunteers 24/7. We have to park on Queens Road and it would be very helpful if we could have permits
Queens Road	Resident	NO	The nearest parking available to us is unrestricted and with more displaced parking, we will find it increasingly difficult to park
Queens Road	Resident	YES	I do really need a place to be able to park near my house
Rowland Road	Resident	NO	
Rowland Road	Resident	YES	We are very much happy with the parking scheme already in force
Shoreham Street	Resident	YES	Its about time we had the parking permits and I think we should not have been excluded in the first place. So I hope this time we get a parking permit
Shoreham Street	Temp res	YES	
Shoreham Street	Resident	YES	Shoreham Street should be in parking scheme because it is hard to find place to park when you go in car
Shoreham Street	Resident	YES	I have already enquired about the scheme because my back door access is on Cherry Street. You refused, I wasn't impressed. People leave their cars around my area so I have trouble parking. They leave their cars and walk to work
Shoreham Street	Business	YES	
Shoreham Street	Resident	YES	This is strongly recommended as we have people parking their cars and going to work in town. Also have residents from the Arnold Laver apartments parking here for days at a time
Shoreham Street	Temp res	YES	
Shoreham Street	Resident	YES	Yes, will this be extended to cover football match days when we cant use the car for fear of having nowhere to park or getting a parking ticket
Shoreham Street	Resident	NO	Parking is currently no problem apart from match days maybe the road could be restricted to residents only on match days
Shoreham Street	Temp res	NO	
Shoreham Street	Res/bus	YES	There are only a few permanent residents on Shoreham Street. All have a nightmare parking. More so since parking spaces have been put in, in surrounding streets. People from outside city centre now use the free parking outside our residents homes and the ones you have to pay for are empty.
Shoreham Street	Resident	YES	We have noticed an increase of cars parked on our street since the scheme was rolled out across Highfield. Also when it is match day at Bramall Lane. It is impossible to get our car out and if we do we cannot park our car back into our street until after the traffic and vehicles have left after the match

Shoreham Street	Resident	YES	It is an absolute nightmare parking at teatime as all people who work at Gordon Lambs park outside my house, so when I get back from work it is very difficult to park. Also on a Saturday when there is a football match on parking is a very big problem
Shoreham Street	Resident	NO	We do not have any trouble parking ever
Shoreham Street	Resident	YES	
Shoreham Street	Temp res	YES	We have 4 cars so please allocate us 4 parking slots
St Wilfreds Road	Resident	NO	

# APPENDIX E— Proposed extension to scheme following Oct vote



### HIGHFIELD KEY

	Boundary of current scheme
	Boundary of proposed extension to scheme
	Area not included in scheme
	Prohibition of Waiting At Any Time (double yellow lines)
	Restriction of Waiting Mon to Sat 8am–6.30pm (single yellow lines)
	Prohibition of Waiting At Any Time. No loading Mon–Sat 7.30–9.30am and 4–6.30pm
	Restriction of waiting and loading Mon to Fri 7.30–9.30am and 4–6.30pm
	Restriction of waiting Mon to Sat 7.30am–6.30pm Restriction of loading Mon–Fri 7.30–9.30am and 4–6.30pm
	Belgrave Square proposed permit holders only
	Disabled Badge Holders Only at all times.
	Permit Holders Only Mon to Sat 8am–6.30pm
	Pay and Display parking (Except permit holders) Monday to Saturday 8am–6.30pm 4 hours maximum stay
	Unrestricted parking – no permits or time limit

## HIGHFIELD PERMIT PARKING SCHEME PROPOSED SCHEME EXTENSION

Drawing not to scale



# APPENDIX F

## HIGHFIELD REVIEW

Responses to Traffic Regulation Order consultation in December 2011

ROAD NAME	COMMENT	Objection / Support	OFFICER RESPONSE
Alderson Place	I wish to formally object to the inclusion of Alderson Place within the current scheme. I feel that the plans will be detrimental to my best interests as a motorist. In my previous letters to the council, I cited the need to solve the issue of illegal parking on match days. At this time, this parking was the only thing causing congestion in the area. It is my concern that as a non-permit holder, there will be very few places in which I can park my car. According to the plan, these spaces are extremely limited. Could it also be that I have to park my car half a mile from my house in a less secure location. If all of the unrestricted spaces were take, where would I go then?	Objection	The majority of residents on this road voted to be included in the extension to the Highfield permit parking scheme.
Alderson Place	We are very pleased that you are proposing to include Alderson Place in an extension to the highfield permit parking scheme. We are very pleased about the cost of a permit. £10 is a very fair charge for the year. We are hoping that it all goes through without any problems.	Support	Support noted, thank you
Alderson Road	I wish to object to the extension of the Highfield ppz. I do not want a permit parking scheme outside my house or further down the road. I change my vehicle regularly, sometimes as often as every week and permits are vehicle specific. My family travel and when they are in the area they stay with me and I want them to be able to park without needing permits. I have 3 vehicles and need to be able to park them all	Objection	The majority of residents on this road voted to be included in the extension to the Highfield permit parking scheme.
Alderson Road North	I am very much in favour of the scheme. Fingers crossed that this goes in residents favour.	Support	Support noted, thank you
Alderson Road North	I am a resident from Alderson Road North where you have plans for a parking scheme which I am happy to see put in place finally	Support	Support noted, thank you
Alderson Road North	Our household would like this to go forward. Just a question about how many permits per household?	Support	Support noted, thank you. Usually 2 permits per household. More can be issued on application.
Belgrave Square	Thank you for your letter outlining your proposals for an independent parking scheme to cover Belgrave Square. I would like to register my full support for this.	Support	Support noted, thank you

Belgrave Square	I personally do not experience problems parking on my road and can park outside my door the vast majority to the time. Sheffield United matches can potentially be regarded as more difficult for residents parking but the proposed scheme would only cover Saturday day time, not weekday evening matches so this would only partially address the issue. Recognising that some of my fellow residents do consider they have parking problems, I would wonder of the proposed scheme could be amended so the proposed permit parking could cover one side of the road?	Objection	The majority of residents on this Road voted to be included in the extension to the Highfield permit parking scheme. Belgrave Square is proposed to be a permit parking street with entry signs at the entrance to the street. This approach is taken to cul-de-sacs where it would be difficult to mark out individual bays. To make one side permit parking and the other unrestricted parking would require bays to be marked out and individual signs in these bays. This would reduce the capacity of parking on the road and would be difficult to maintain due to the road surface on Belgrave Square.
Colver Road	I am writing to object that Colver Road has not been included in the permit parking scheme. We have cars parked on the road from 8.30am til nearly 6.30pm. They all park in front of the houses and not on the other side of the road where they would disrupt no one.	Objection	The majority of residents on this Road voted against being included in the extension to the Highfield permit parking scheme
Edmund Road	We have no problem at all with the proposed extension to the highfield permit parking scheme if we were able to obtain sufficient permits to operate our business. On the whole we think the proposal will be beneficial to the area as it should make it easier for residents and businesses to find parking spaces.	Support	Support noted, thank you.
Edmund Road	We are pleased to see the extension to the Highfield permit parking scheme. My only worry is the unrestricted parking on the part of Edmund Road between Cherry Street and Queens Road. There are a large amount of cars converge on the area about 7.30am and obviously would take up all the unrestricted spots leaving short stay/ visitors etc with no spaces. As residents we would pay a small charge for permits but other users would benefit from the unrestricted parking giving residents and businesses in the area parking and loading problems.	Support	In permit parking schemes we try to provide a mixture of parking bays for the different visitors that will be travelling into the area. In the existing scheme most of the permit holders only bays lay empty with other drivers not being able to use them, We were cautious to not over provide these bays in the extension to the scheme. Visitors can make use of daily visitor permits and can park in the permit bays. These come in books of 25 permits and are currently £2.50 for a book.
Holland Place	We are writing to express how deeply disappointed we are to not be included in the extension to the permit parking scheme. We have been here since 2004 and every year the parking gets worse. Since the introduction of the original scheme we find it impossible to park outside our house anytime during the day or evening up until 10pm. We have a 2 year old hence wanting to park near our house in order to transport her safely. The parking has deteriorated and we are worried that if we are not included in the new scheme, we will have to sell our house and move to another area.	Objection	Although Holland Place gave a 50/50 spit of Yes/No votes, the area as a whole gave a majority no vote for their inclusion in the scheme. Holland Place can not be progressed as an individual road in the scheme.
Lancing Road	We note that part of Lancing Road is to be designated unclassified parking where it meets Cherry Street. The residents area against this as a car is longer than a house is wide and therefore the residents will require this area for parking and I feel the council are still trying to impose commuter parking on us. Why is this acceptable when the rest of Lancing Road is permit parking on both sides? The only demand for unrestricted parking here is from commuters who you have displaced from elsewhere. The lower part of Lancing Road where almost every property has a driveway is completely residents only parking. Whilst you may feel that there are sufficient places for residents an objective assessment of the situation would dictate otherwise.	Objection	In permit parking schemes we try to provide a mixture of parking bays for the different visitors that will be travelling into the area. In the existing scheme most of the permit holders only bays lay empty with other drivers not being able to use them. We were cautious to not over provide permit bays in the extension to the scheme. The permit spaces proposed will be ample for all of the residents on Lancing Road to be able to park. This specific area of unrestricted parking is in-between driveways which is an ideal place to allow it. Each permit bay requires signing and lining and this becomes difficult when driveways are in-between them. Unrestricted parking is valuable for residents who do not wish to purchase permits. No objections have been received from the houses that front on to this unrestricted parking.
Lancing Road	I quite agree and endorse the Highfield permit parking scheme. Could you provide me with a disabled bay outside my flat.	Support	Support noted, thank you. Disabled bay application form sent out to resident.



Queens Road	Can you confirm that my house and my neighbours will be included in the scheme? If so, I have no objections to the scheme.	Support	Permit eligibility confirmed, support noted, thank you
Church Close, Clowne	I object to these proposals because of the detrimental effect these measures will have on individuals and the local economy due to lack of co-ordination with other transport policies. For the last 27 years I have travelled from Clowne to Sheffield and it is becoming increasingly difficult to do this within a reasonable time and cost. It is not feasible to travel by public transport. The proposals are anti-green , anti social and will be harmful to the enconomies in Sheffield and North Derbyshire. There is a view that the measures would make a significant difference to Highfield residents in terms of parking on their street. There is little pressure in terms of parking on these roads, particularly outside normal working hours. I would be very happy if this measure were to be introduced as part of a joined up set of policies to help the environment and make public transport more frequent, efficient and affordable or alternatively offer City Centre parking at a low cost. I request strongly that measures such as this are not introduced at a time when public transport is becoming less frequent and less a	Objection	The letter states that voluntary work is undertaken in an evening. As the permit scheme runs until 6.30pm the commuter is unlikely to be affected. There are numererous unrestricted parking bays in the scheme which can be made use of. The residents in Highfield voted for a scheme in the area as they feel there is a problem parking outside their own homes.

# Equality Impact Assessment Form

## Highfield permit parking scheme extension: objections: Feb 2012

Please refer to the guidance when filling in this form which can be found by clicking on the link below

<http://sheffield.net/managers/equalitydiversity/equality-impact-assessments>



INVESTOR IN PEOPLE



## Sheffield City Council Equality Impact Assessment (EIA) Form

**PART 1: Details and purpose of function/policy/procedure/ procurement/strategy/project (to be referred to collectively as “policy or project” in this form). This section must be completed**

<p>Policy or Project title: A report to consider objections relating to the proposed extension to the Highfield permit parking scheme</p>	<p>Portfolio/s: Place Portfolio</p> <p>Service Area/s: Development Services</p>
<p>Is this policy or project: New project following the introduction of the Highfield permit parking zone.</p>	
<p>Person responsible for the policy or project: Lisa Blakemore Person responsible for completing a full EIA if appropriate: Lisa Blakemore</p>	
<p>Are there any other people involved in the EIA – for example, as part of peer review/external challenge? Ian Oldershaw</p>	
<p>What are the main aims, purpose and outcomes of the policy or project, how do these fit in with the wider aims of the Council?</p> <p>If the Cabinet Highways Committee accepts the recommendation to introduce the extension to the parking scheme this will encourage more use of sustainable forms of travel such as cycling and walking, which would also bring about associated health benefits.</p>	
<p>Will this policy or project have any implications on other procedures/projects/strategies etc of the City Council? e.g. The Corporate Plan <a href="http://sheffield.net/performance--statistics/a-city-of-opportunity-corporate-plan-2008-11">http://sheffield.net/performance--statistics/a-city-of-opportunity-corporate-plan-2008-11</a></p> <p>If the Cabinet Highways Committee accepts the recommendation to introduce the extension to the parking scheme it will contribute to the ambitions of the Council’s transport vision by encouraging alternative modes of transport, creating a better environment and a low carbon economy by reducing exhaust emissions. Local shops will become more viable as parking becomes more regulated. Street clutter will be reduced creating a “better environment”.</p> <p>We also provide disabled bays in our schemes to help disabled people gain access to the highway network which is in line with current legislation and the Council’s “Opportunities for everyone” vision.</p>	

Are there any implications on our statutory duties? e.g. social care or homeless eligibility criteria (see [guidance.](#))

None identified

Will the aims identified above have workforce implications, either for existing members of staff e.g. additional training requirements or involve the recruitment of additional staff? (see [guidance](#))

None identified.

## PART 2: Initial Impact Assessment

Complete this part to evaluate whether you should proceed to a full EIA. If you know your policy or project will have any significant impact whether positive or negative on communities of interest, please fill in Part 2 and Part 3.

<b>A. Will the aims identified in Part 1 affect our statutory equality or human rights duties (please refer to both positive and negative changes) to:</b>	
a) Advance equality of opportunity? No	e) Promote understanding & tackle prejudice No
b) Encourage participation in public life and activity No	f) Eliminate discrimination? No
c) Consider reasonable adjustments for disabled people? No	g) Eliminate harassment or victimisation? No
d) Promote and protect human rights? No	h) Foster good community relations? No
i) Include measures to promote equal pay, ensure fair promotion, development opportunities and tackle occupational segregation No	
<b>If so, please comment:</b>	
No.	

<b>B. Are the particular communities or groups below likely to have different needs, experiences and attitudes in relation to the project? Is there any significant cohesion or social inclusion issues for the project? (*please tick as appropriate)</b>				
<p>The measures proposed will increase road safety and will therefore be of universal positive benefit to all local people regardless of age, sex, race, faith, disability, sexuality, etc. They should be of particular positive benefit to more vulnerable people, e.g. the young, elderly and disabled (and their carers). In addition disabled parking bays will be provided where necessary as part of the scheme.</p> <p>There may be some negative socio-economic impact on the less well off when purchasing parking permits. But the equality related positives far outweigh the negatives for this proposal.</p>				
Black & Minority Ethnic	Disabled	Women or Men	People of different Ages	Religion/ Belief
Sexual Orientation	Carers	Socio Economic Status/Inclusion		Transgender
Pregnant Women	Married or Civil Partnered	Community Cohesion		Other

**C. Will your project/policy have any impact on workforce implications? If so, how might they impact workforce diversity?**

No

**Please briefly detail any evidence you have used to reach your assessments:**

Adherence to stated Council policies as they apply to these types of schemes in the highway.

**If the EIA is not being done at the start of the policy or project please give reasons for the delay: N/A**

**Date for review:** Ongoing throughout the life of the design process of the project.

If you have identified any significant impacts under sections 2A or 2B then you will need to proceed to a full EIA in PART 3.

If you have not identified any significant impact you do not need to conduct a full EIA.

Please note - this decision still needs to be cleared (signed off) by the officer in your Portfolio responsible for signing off EIAs.

I have now considered the equality implications of my policy or project and **I will not (\*delete as appropriate)** proceed to carry out a Full Impact Assessment.

Date of EIA form (Parts 1 and 2) completed:

Signed (Officer completing the form): Lisa Blakemore

Date: 06/01/2011

Signed (EIA Responsible Officer): Ian Oldershaw

Date: 09/01/11